

## **Education**

### **Harvard University, Cambridge, MA**

- ◆ A.L.M., English and American Literature and Language, Extension Studies

### **University of Massachusetts, Amherst, MA**

- ◆ B.A., English; Minor, Fine Arts

## **Experience**

**Senior Lecturer**, Rhode Island School of Design, Providence, RI, 2000–present

**Adjunct Professor of English**, Johnson and Wales University, Providence, RI, 2000–2008

**Instructor**, nSight, Inc., Burlington, MA, 2006–present

### **Courses Taught:**

- ◆ Business Writing: Grammar and Usage
- ◆ Copyediting for BioTech/Medical Documentation
- ◆ Copyediting Fundamentals
- ◆ Copyediting International Documentation
- ◆ Polishing Your Writing Through Self-Editing
- ◆ Proofreading Essentials
- ◆ Writing for Public Relations

**Editor**, 1992–present

### **Recently Completed Projects:**

- ◆ Adams Media Corporation: *Depression: An Integrative Approach*, *Streetwise Direct Marketing*, *Streetwise Small Business Success Kit*, *The Thirties: A Woman's Guide to Health in the Decade of Transition*
- ◆ Fidelity Investments: *FundFacts*, annual/monthly reports
- ◆ Harvard Business School: *Global Ventures: HBS News from Around the Globe*, *Social Enterprise*, MBA catalogue
- ◆ Harvard University: *A Celebration of Women at Harvard College*
- ◆ Massachusetts Institute of Technology: Graduate School of Economics catalogue
- ◆ National Park Service: *Gardening on a Historic Property*
- ◆ *Natural Health*: various articles
- ◆ *Northeastern University Magazine*: various articles
- ◆ Pearson Custom Publishing: *My Comp Lab*, *Elements of Language* (grammar textbooks)
- ◆ Reader's Digest: *Low-Sew Bedroom Projects*
- ◆ Simon and Schuster Custom Publishing: *The Mercury Reader* (collection of essays), *Expanding Horizons* (humanities textbook)
- ◆ Spacemaker Press: *The Miller Garden: Icon of Modernism*
- ◆ Tufts University: *Tufts Magazine*