

Health Services - Compliance Requirements

Last Updated:

11/29/2016

Initials of Completer(s): MJM

Compliance Requirement	Compliance Organization / Law	Description of Requirement	Responsible Department	Responsible Party	Frequency	Last Date Completed
Confidentiality of medical information	HIPPA and State of RI	Protection of medical information	Health Services		ongoing	ongoing
License review for medical personnel	RI DPH	Medical licenses are active	Health Services	Director of Health Services	Annually, July 1	June 2016
CPR	RISD Health Services	Renewal of CPR certificate for staff	Health Services	Director of Health Services	Annually, Aug 1	ongoing
CLIA Certificate	DHP and Human Services	Cetification to perform microscopy services	Health Services	Director of Health Services	Every two years. Due: 12/1/18	11/30/16
Medical Waste Disposal License	Health Office of Envorinmental Heath Risk Assessment	License to handle medical waste	Health Services	Director of Health Services	Every two years. Located at Public Safety. Medical Waste Generator Registration # MWG-1886. Compliant until 12/17	11/30/16
Immunization Requirement sfor Health Services staff	RI DPH and OSHA	Ensure all staff immunized as required by RI DPH	Health Services	Director of Health Services	As needed	ongoing
Record Retention	RI DPH	Length of time medical records and immunizations need to be stored (7 yrs)	Health Services	Director of Health Services	Annually in August	ongoing