

## **Graduate Student Conference & Exhibition Fund**

Established to support graduate student professional development, the annual Graduate Student Conference & Exhibition Fund assists with the costs associated with travel, accommodations, and conference/participation fees for students who will be presenting their creative or scholarly work at an exhibition, conference, symposium, or other refereed public event.

Award amounts vary and do not typically exceed \$1,000. Awardees will receive funds in the form of reimbursement *after* submitting expenses. Details on the reimbursement process will be emailed if funding is confirmed. *Note that the funds can only support travel to and from the event site, accommodations, and conference/participation fees. It will not cover meals, per diems, fabrication or transportation of materials, or other incidental fees.*

Applications are accepted and reviewed on a rolling basis each academic year. As funds are limited, students are encouraged to apply early.

### **Student Eligibility**

To receive support through this program you must be a full-time graduate student, in good academic standing, *have a confirmed invitation to publicly present your work*, and the support of your Graduate Program Director. Students are eligible to receive conference fund support only once per academic year.

# Graduate Student Conference & Exhibition Fund Application

Email the completed Graduate Student Conference & Exhibition Fund Application to [gradstudies@risd.edu](mailto:gradstudies@risd.edu).

Applicant's name:

Department:

Expected graduation year:

Name and description of conference/exhibition/event\*:

\*Include a PDF of formal confirmation of participation, invitation or acceptance letter

Brief description of participation (50 words max):

Location:

Attendance dates:

Detailed budget for travel to and from the event site, accommodations and conference fees:

Applicant's signature:

Date:

Name of Graduate Program Director:

Signature of Graduate Program Director:

Date: