



RHODE ISLAND SCHOOL *of* DESIGN  
**OFFICE OF INSTITUTIONAL ENGAGEMENT**  
Two College Street / Providence, RI 02903 / USA

### **Instructions for Transfer of Stock to Rhode Island School of Design**

To initiate a stock transfer, please give the following instructions to your broker and contact Serena Livingston at (401-454-6325) or [slivings@risd.edu](mailto:slivings@risd.edu) and she will confirm when received.

Receiving Bank:	The Bank of New York Mellon
DTC number:	0443
Account Number	N7M100202
Account Name	Rhode Island School of Design
Main Account Rep:	Jorja Watts
Telephone:	412-234-0439
Email:	<a href="mailto:jorja.watts@bnymellon.com">jorja.watts@bnymellon.com</a>

Senior Account Rep:	Paula Abbott
Telephone:	412-234-8342
Fax:	412-234-8913
Email:	<a href="mailto:paula.abbott@bnymellon.com">paula.abbott@bnymellon.com</a>

If there are any additional questions, please call:

Serena Livingston  
Office of Institutional Engagement  
Rhode Island School of Design  
2 College Street  
Providence, RI 02903  
401-454-6325  
401-454-6802 (fax)

The date of gift is the date the stock is transferred to The Bank of New York Mellon. Gifts are valued at the mean market value on the date of gift.

RISD's tax identification number is 05-0258956.  
RISD is a 501(c)(3) organization