1. HAVE A CAD MODEL OR DRAWING READY TO BE REVIEWED.
2. KNOW THE TYPE OF MATERIAL (STOCK) YOU WANT TO MACHINE.
   *THERE IS A MATERIALS LIST ON THE RISD INTRANET ON THE DIGITAL FABRICATION PAGE.
3. BRING CAD MODEL TO BEB ROOM 007 FOR REVIEW BY TECHNICIAN OR MONITOR.
   *DURING THIS MEETING ANY CHANGES NEEDED TO YOUR DRAWING WILL BE DISCUSSED, ALSO ANY ADDITIONAL FIXTURES NEEDED AND CLAMPING WILL BE ADDRESSED AS WELL.
4. HAVE THE TECHNICIAN OR MONITOR GENERATE THE TOOL PATHS.
   *THIS WILL DETERMINE HOW LONG IT WILL TAKE TO MACHINE YOUR MODEL. MODELS WITH EXTREMELY LONG CUT TIMES (I.E. 16 HOURS) WILL NOT BE CUT.
5. SIGN UP FOR A CNC TIME AND FILL OUT SCHEDULING FORM.
   *YOU MUST BE PRESENT FOR YOUR TIME.
6. PREPARE YOUR MATERIAL (STOCK).
7. AT YOUR SCHEDULED TIME BRING MATERIAL (STOCK) TO CNC ROOM 007.
8. SET UP AND MACHINE MODEL.
9. CLEAN UP AND PAY FOR TIME. ($15.00/HOUR)