



Rhode Island School of Design – Request for Information (RFI)

REQUEST FOR INFORMATION

SUBJECT: AMENDMENT 1 TO RFI

PROJECT NAME: MULTI STATE EMPLOYMENT CONSULTANT

DATE OF AMENDMENT: JANUARY 12, 2022

DATE OF RFI RELEASE: DECEMBER 17, 2021

ALL INQUIRIES FOR INFORMATION SHOULD BE DIRECTED TO:

This request must be returned via e-mail to the addresses below clearly marked “Request for Information Multi State Employment Consultant” for Furnishing the Services Described Herein on or before Friday, January 21, 2022 11:00 am.

Amy Barr
abarr@risd.edu
Procurement Services
Rhode Island School of Design
1-401-454-6441

Questions regarding the process should be addressed to _____.

abarr@risd.edu
Procurement Services
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The following shall be a part of RFI – Multi State Employment Consultant. If a supplier has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not submit an entire proposal.

RFI CHANGES:

- 1) Identify, draft and prepare guidance and documentation to apply withholding and payment of taxes in jurisdictions/states where multi state employment is required with the potential of additional states.
- 2) Identify, draft and prepare guidance and documentation for RISD to register for unemployment compensation in designated states with the potential of additional states.
- 3) Identify and determine what states in the US including any territorial jurisdictions would require that RISD register as an entity doing business in that state. What are the requirements that would trigger business as an entity in all 50 states?
- 4) Identify, draft and prepare guidance regarding exemptions from any compliance/legal requirements due to pandemic, other temporary rules or regulations that exist during the pandemic.
- 5) Prepare communication/change management training material.
- 6) Please include pricing for counsel assistance to help evaluate options for compliance.
- 7) Please quote all components separately.

ALL ELSE REMAINS THE SAME FOR RFI -- MULTI STATE EMPLOYMENT CONSULTANT.

Supplier must sign and return this amendment with proposal submitted.

Supplier Name: _____

Authorized Signature: _____

Title: _____

Date: _____