

RISD Global - Compliance Requirements

Last Updated: 7/28/2022 Initials of Completer(s): SC

| Compliance Requirement | Compliance Organization | Description of Requirement | Responsible Department | Responsible Party | Frequency | Last Date Completed |
|-----------------------------------|---|---|-------------------------------|--|--|--|
| Mobility Migrations Report | Association of Independent Colleges of Art & Design | Reporting of students that participated in the AICAD mobility program in the previous year. | Academic Affairs, RISD Global | Director, RISD Global. Please note: we report these to the Registrar per semester | By semester | Each semester the Registrar is shared into a list of participating students (incoming and outgoing) and the schools that they will spend one semester at/or the school that the incoming student is coming to RISD from. |
| Student Exchange Agreement | RISD & Exchange School | Contract between RISD and Exchange School to guarantee that both parties are in accordance with the Exchange program agreement. | Academic Affairs, RISD Global | Director, RISD Global | the President/CFO or COO or Provost signs all new direct-enrollment and/or exchange contracts or renewals in July, or as they come during the year. Not at the start of each semester. | We are ensuring that all of our agreements are co-signed and up-to-date. In cases where they are not, we are proactively requesting resiganture. |