

Health Services - Compliance Requirements

Last Updated:

1/1/2025

Initials of Completer(s): KO

Compliance Requirement	Compliance Organization / Law	Description of Requirement	Responsible Department	Responsible Party	Frequency
Confidentiality of medical information	HIPPA and State of RI	Protection of medical information	Health Services		ongoing
License review for medical personnel	RI DPH	Medical licenses are active	Health Services	Director of Health Services	as needed
CPR	RISD Health Services	Renewal of CPR certificate for staff	Health Services	Director of Health Services	as needed
CLIA Certificate	DHP and Human Services	Certification to perform microscopy services	Health Services	Director of Health Services	Every two years. Due: 9/15/2025
Medical Waste Disposal License	Health Office of Environmental Health Risk Assessment	License to handle medical waste	Health Services	Director of Health Services	Every two years. Located at Public Safety. Medical Waste Generator Registration # MWG-1886. Compliant until 12/17
Immunization Requirement for Health Services staff	RI DPH and OSHA	Ensure all staff immunized as required by RI DPH	Health Services	Director of Health Services	As needed
Record Retention	RI DPH	Length of time medical records and immunizations need to be stored (7 yrs)	Health Services	Director of Health Services	ongoing