

Procurement Services - Compliance Requirements

Last Updated: 1/1/2025

Initials of Completer: DJ

Compliance	Compliance	Description of	Responsible	Responsible	Frequency
Form 1099, Miscellaneous Income	Internal Revenue Service	Information filing to report payments for services performed for a trade or business by people not treated as its employees. Required if total amount paid is greater than \$600 annually.	Finance	AP Manager, Procurement Services/Direct or, Procurement Services	Annually, due 1/31