

Student Affairs - Compliance Requirements

Last Updated:

5/28/2025

Initials of Completer(s): VMD - in process

Compliance Requirement	Compliance Organization / Law	Description of Requirement	Responsible Department	Responsible Party	Frequency
Confidentiality of medical information	HIPPA and State of RI	Protection of medical information	Health Services	Director, HS	ongoing
SEVIS	US State Department / Homeland Security	Required to register and report on all International Students (578 in 2012) and Exchange Students. Requirements include: Obtaining Passport, Visa, I-20/DS-2019 & I-94 Student registering in required number of courses Provide Address, Work Status, Major	International Student & Scholar Affairs	Director, ISSA (position open, currently handled by Assistant Director)	ongoing
Immigration and Nationality Act (INA)	US Citizenship and Immigration Services	The INA, as amended sets forth the laws governing the admission and employment of foreign nationals in the United States, including provisions that address employment eligibility and employment verification.	International Student & Scholar Affairs	Director, ISSA (position open, currently handled by Assistant Director)	Ongoing
Americans with Disabilities Act	Departments of Justice, Labor, EEOC	Requires reasonable accommodations (e.g., a modification or adjustment to the status quo inherent in the program or activity) to allow a qualified person with a disability to participate fully in the educational or academic programs and activities of the university.	Disability Support Services	Director, DSS	as needed
Higher Education Opportunity Act: section 488	Departments of Justice, Labor, EEOC	Section 488 requires institutions to provide each student, upon enrollment, with a "separate, clear, and conspicuous written notice" that provides information on the penalties associated with drug-related offenses.	Student Conduct and Community Standards	Director, SCCS	Annually (Code of Conduct Email)

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Higher Education Opportunity Act: section 107	Departments of Justice, Labor, EEOC	Section 107: Requires an institution of higher education, in its biennial review, to determine the number of drug and alcohol-related violations and fatalities that have occurred on the institution's campus or as part of the institution's activities and that are reported to campus officials.	Student Life (Health Education and Promotion, Student Conduct and Community Standards, Residence Life)/Public Safety	Vice President for Student Life	Annually
Higher Education Opportunity Act: section 493	Departments of Justice, Labor, EEOC	Section 493: When requested, institutions must disclose to the alleged victim of any violent crime or non-forcible sex offense the final results of any institutional disciplinary proceeding conducted against the alleged perpetrator of such crime or offense. The alleged victim's next of kin must be informed, if the alleged victim dies as a result of the crime.	Student Conduct and Community Standards/Title IX Officer	Director, SCCS Equity and Compliance	as needed

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Higher Education Opportunity Act: section 485(a&f)	Departments of Justice, Labor, EEOC	Section 485: The University must have security policies that encourage accurate and prompt reporting of crimes to campus police and law enforcement agencies, and include procedures for immediate notification of emergencies and for the University. The University must publicize those procedures on an annual basis in a manner designed to reach students and staff, and must test annually emergency response and the University procedures and document the testing. The University also must develop a Missing Student Policy and procedures.	Student Conduct and Community Standards/ Public Safety	Director of Public Safety	Annually
Higher Education Opportunity Act: section 485(a&f)	Departments of Justice, Labor, EEOC	Sections 485(a) and (f) Missing Student Notification Policy and Procedures: Any institution participating in a Title IV federal student financial aid program that maintains on campus housing facilities must establish a missing student notification policy and related procedures for those students who live in on campus housing and who have been missing for 24 hours.	Residence Life/ Public Safety	Director of Public Safety/Associate Dean of Students	Ongoing
Drug Free Schools and Communities Act	Title IV, US Department of Education	Requires distribution of the college or university's drug and alcohol prevention and policy information every year and biennial review of drug and alcohol prevention program.	Student Life (Health Education and Promotion, Student Conduct and Community Standards, Residence Life)/Public Safety	Vice President for Student Life	Ongoing

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Clery Act - The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act	Department of Education	As an institution receiving federal financial aid, the University must keep information about crime on and near its respective campuses and provide an annual report (including crime statistics, security measures and policies, and where crimes should be reported) to all students, employees, and the Department of Education. Effective March 7, 2014: Institutions must comply with the following additional requirements under the amendments to the Clery Act: Collect and publish in the Annual Security Report (ASR) statistics on incidents of domestic violence, dating violence and stalking that are reported to campus security authorities or local police agencies; Expand the definition of reportable hate crimes to include Clery crimes motivated by bias against a victim's national origin or gender identity; Revise policies and procedures to include the establishment of educational prevention and awareness programs that address issues of domestic violence, dating violence, sexual assault and stalking for all incoming students and new employees; and Develop step-by-step procedures for the reporting, investigation and adjudication of reports of domestic violence, dating violence, sexual assault, or stalking, including information on confidentiality and privacy.	Student Conduct and Community Standards/Public Safety/Equity and Compliance	Director, SCCS/Director, Public Safety/Equity and Compliance	Annually -thru public safety

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HIPAA - Health Insurance Portability and Accountability Act	US Department of Health and Human Services	The HIPAA Privacy Rule provides federal protections for individually identifiable health information held by covered entities and their business associates and gives patients an array of rights with respect to that information.	Health Services	Director, Health Services & Director of Counseling and Psychological Services	ongoing
Title IX of the Education Amendment of 1972	US Department of Justice	Prohibits discrimination on the basis of sex in education programs or activities receiving federal financial assistance including employment. Title IX protects students from sexual harassment in educational programs or activities operated by recipients of federal funding. The protection against sexual harassment derives from the general prohibitions against sex discrimination contained in the Title IX common rule. Any grievance records relating to a Title IX violation or complaint must be retained for the period of time cited in state law for personal injury actions.	Title IX (Equity and Compliance) Student Life Human Resources	Title IX Coordinator	On Going/Orientation
Missing Student	The Secretary of Education	The institution must establish a missing student notification policy and related procedures for those students who live in campus housing and who have been missing for 24 hours.	Student Life/Public Safety	Associate Dean of Students/Director of Public Safety	Ongoing